



VACANCY

FIELD OFFICER, PARTICIPATION FOR CHANGE PROJECT

LOCATION: ARUSHA, TANZANIA

The International Union for Conservation of Nature, IUCN is the world's oldest and largest global environmental organization. IUCN operates through regional offices including the Eastern and Southern Africa Regional Office (ESARO). ESARO has the following programme in fulfilling its inter-sessional goals: Drylands Programme, water and wetlands programme, forest programme, business and biodiversity programme and conservation areas and species diversity programme. The above position falls under the regional drylands programme.

The goal of the ESARO drylands program is that *"Dryland landscapes are sustainably managed to protect biodiversity and contribute to local livelihoods and national economies"*. IUCN will use its influence to encourage and assist societies to promote good governance and to value local knowledge to ensure that dryland ecosystems are sustainably managed. To protect Drylands Biodiversity, IUCN addresses the underlying constraints to effective natural resource governance, builds the institutional capacity for sustainable natural resource management, and supports access to markets for the products of sustainably managed drylands. IUCN emphasizes building the capacity of local environment and development partners, empowering natural resource managers, and enabling them to influence policy processes that will lead to sustainable investment and resilient livelihoods.

Project Background

The Goal of the Participation for Change project is to ensure the development of appropriate pastoralist policies in East Africa that are based on local participation and knowledge and which enhance food security for pastoralist communities. Specifically the project aims to strengthen the engagement and coordination of indigenous pastoral associations in local and national food-security-related policy processes to promote participation, accountability and transparency in policy formulation and implementation.

IUCN is therefore inviting applications from suitably qualified candidates to fill the following position:

Position: Field Officer, Participation for Change Project

Location: Arusha, Tanzania
Local Recruitment

Reporting Responsibilities:

Under the general supervision of the Senior Programme Officer; (s)he will ensure the coordination, and implementation of the Participation for Change project in Northern Tanzania and Southern Kenya. (S)he will ensure that the project outputs and deliverables are effectively attained within the project time frame, and that the project is coordinated and linked to wider policy processes across the implementation sites. (S)he will also work to enhance the presence of IUCN in Northern Tanzania, connecting with relevant partners and donors and seeking opportunities to develop additional programmes of work. Specific responsibilities include:

1. General

- Work with TNRF to ensure that Project activities are implemented and contributing to the achievement of the project's objectives;
- Under the guidance of the senior programme officer, provide technical inputs and guide project outputs at national and sub-national levels as required;
- Collate information on a regular basis from the project components and prepare project reports and other required project documents.
- Build networks with partners and donors to further IUCN's programme of work in Northern Tanzania.

2. Specific tasks***2.1 Project management and implementation***

- Coordinate with TNRF and support the implementation of all project activities within the Northern Tanzania and Southern Kenya project;
- Work closely with project implementing partners to develop project work plans;
- Coordinate with TNRF to ensure that project budgets are efficiently managed according to activity work plans;
- Coordinate with TNRF to ensure that project budgets are utilized and monitored in accordance with IUCN internal controls and donor regulations;
- Develop strong relationships with local communities and ensure community ownership and engagement in all activities;
- Work closely with project implementing partners in the organization and implementation of project workshops, training and community activities and provide technical guidance and logistical support to these events;
- Ensure the close engagement of local government and other stakeholders in the implementation of the projects' activities.
- Contribute to implementation of regional activities when required.

2.2 Project monitoring and reporting

- Assist in the preparation of technical and financial reports, according to the donor reporting and monitoring requirements;
- Assist in the development of project monitoring and evaluation and ensure the regular collection of performance data;
- Represent IUCN on the National Steering Committee;
- Assist in the convening of learning events and ensure the resultant lessons are adequately captured and documented;
- Support the development of communication products and contribute to the effective presentation of project experiences and lessons learned.

2.3 Technical support and guidance

- Working closely with IUCN Regional office and project implementing partners, facilitate the establishment and maintenance of national and cross-border networks
- Contribute to and support awareness raising on pastoral food security issues amongst partners and government bodies;
- Provide guidance and technical input to ensure IUCN's principles of ecosystem and nature-based solutions are incorporated into project activities.

2.4 Representation:

- Represent IUCN and the project at Quarterly Planning meetings with TNRF;
- Assist in building and maintaining strong relationships with IUCN partners and members;
- Assist in overseeing and developing the relationship between IUCN and implementing partners, ensuring that these partners are appraised of and satisfied with project progress;
- As required and approved represent IUCN at internal and external meetings

2.5 Programme growth and fundraising:

- Working closely with project partner, and drylands program team in Kenya and Tanzania, support the development of proposals that address environment and conservation needs in the drylands of Tanzania;
- In collaboration with other team members and project partners, investigate additional fundraising possibilities to ensure the sustainability of project activities and the portfolio.

QUALIFICATIONS

The position requires a professional with at least 3 years of professional field experience in the implementation of projects within the natural resource management or pastoral development sectors. The following specific qualifications are required:

Knowledge Base

- A university degree in Social Sciences, Development Studies, or natural resources management. A Master's degree will be an added advantage.
- Experience with results based project cycle management including monitoring and evaluation methodologies and principles and project budget management.
- Experience in community based natural resource management (CBNRM).
- A good understanding of Drylands conservation and sustainable development issues.
- Experience in interacting with multiple stakeholders including local government officials and in mobilising and developing relationships with local communities;
- A track record of constructive advocacy with decision-makers and of influencing the outcomes of policy debates.
- Good communication skills and proven writing ability.
- Computer proficiency in Microsoft Office Suite.

Personal Attributes

- High personal integrity especially in matters related to finance, official information and communications;
- Ability to work with minimum supervision and function in multicultural and remote environments;
- A good team worker who can also display leadership abilities;
- Willingness to travel extensively within the region for not less than 40% of work year, sometimes at a short notice.

Applications:

Applicants are asked to submit their CV **in English** and a supporting letter of motivation along with the names and contact details of three referees, one of whom should be a recent employer by e-mail before **14th June 2013**: IUCN Eastern and Southern Africa Regional Office Email: earohr@iucn.org IUCN is an Equal Opportunity employer

ONLY SHORTLISTED CANDIDATES WILL BE CONTACTED