



POSITION DETAILS	
Title	Project Director of PReP - Pastoralist Resilience Partnership
Location (Country & Base)	Nairobi – Kenya Regular field visits in Turkana, West Pokot in Kenya and in Karamoja in Uganda (25% of the time)
Contract duration	36months. Assignment is contracted by Action Against Hunger
Starting date in-country	1 st of October 2014
Direct Line Manager	Chairman of the Steering Committee (ACF- Head of Programs East Africa)

Introduction

DFID has launched a global call for application for Building Resilience and Adaptation to Climate Extremes Programme (BRACED). BRACED is expected to directly benefit up to 5 million vulnerable people, especially women and children, in developing countries by helping them become more resilient to climate extremes. In its first phase it will deliver interventions in up to 10 countries in the Sahel and DFID focal countries at most risk and will be achieved through grants to NGOs and their partners (local government, research organizations, UN agencies and private sector) by scaling up proven technologies and practices; developing research and evaluation to build the evidence on what works on adaptation and DRR; and building national and international capacity to respond to climate related disasters. The grant will primarily focus on building the resilience of households and communities by:

- Strengthening and diversifying climate resilient livelihoods including those based on livestock, value chain, off-farm activities and adaptive agriculture.
- Sustainable and conflict-sensitive management of natural resources critical to resilience.
- Enhancing capacity of local government, civil society, traditional leaders and private sector to respond to uneven rainfall patterns, extreme weather events and drought.
- Influencing the adoption of local, national and cross-border policies supporting the adaptation and resilience of pastoral and agropastoral communities.

A Partnership called **PReP (Pastoralist Resilience Partnership)** led by Action Against Hunger (ACF), and composed of seven other implementing partners submitted an initial concept note to DFID BRACED with title

Pastoralist Livelihoods, Rights and Resources: Creating Resilience to Drought and Climate Extremes for 640,000 Cross Border Populations in Kenya and Uganda's Karamoja Cluster

and was invited by DFID to initiate a Project Development Phase to take the concept note to full proposal for submission in July 2014.

Subject to acquisition of an implementation grant, the programme will be implemented in Kenya and Uganda by the following agencies:

- Action Against Hunger (ACF);
- Action for Awakening in Rural Environment (AWARE);
- Karamoja Agro-pastoral Development Programme (KADP);
- International Union for Conservation of Nature (IUCN);
- Danish Refugee Council - Danish Demining Group (DRC-DDG);
- Kenya's National Environment Trust Fund (NETFUND);
- Turkana Pastoralist Development Organisation (TUPADO);

The Harvard Humanitarian Initiative (HHI) is a consortium partner with a specific research mandate.

The Pastoralist Resilience Partnership (PReP) proposes to use a multi-layered approach to deliver a package of interventions to the affected population in Karamoja sub-region in Uganda and West Pokot and Turkana counties in Kenya, with a special emphasis on vulnerable segments of the population, to build their resilience to climate extremes and drought.

PReP will be managed through two key structures: The Steering Committee (SC) and the Project Management Unit (PMU). The SC will oversee the implementation of the project by delegating authority to the PMU and other structures that might be deemed necessary from time to time. The day-to-day project management will be carried out by the PMU.

Purpose of the role of Project Director:

The Project Director will directly lead the Project Management Unit (PMU) and indirectly the whole implementation team.

The Project Director will provide technical and administrative leadership to the PMU to ensure effective project implementation. The holder of this position will coordinate the actions of the PMU to ensure that practices, approaches, and technologies are appropriate, relevant and evolving according to the realities of the implementation context.

He/she is ultimately accountable to the Steering Committee for a sound, qualitative, efficient and transparent implementation of the project and delivery of expected results as per project documents.

Main responsibilities:

a) Provide leadership in budgetary control and compliance of administrative and security support.

- Manage and support the Grants and Compliance Coordinator of the PMU to ensure efficient use of donor funds and timely execution of sub-grant contracts.
- Responsible for overseeing compliance to financial standards and procedures of the donor and of PReP.
- Ensure security of assets and staff of PReP through fluid exchange of security information and application of security protocols throughout the project.

b) Provide leadership for technical leadership of the Project Management Unit (PMU)

- Ultimately responsible for the overall management of the project in liaison with the staff of the respective partner agencies.
- Recruit, manage and support the technical coordinators of the PMU in operational planning, ensure that work plans are developed, monitor the implementation of the project, ensure that objectives and timeframes are respected.
- Carry out performance appraisal for staff directly reporting to Project Director and participate in the performance appraisals of partner staff working on the project as appropriate
- Ensure field assessments are performed in an accurate and unbiased manner; ensure that recommendations are escalated to implementing partners and corrective measures taken and followed up.
- Responsible to timely report to the Steering Committee any delay, divergence from plans and issues that it has not been possible to resolve at a lower level.
- Manage the technical coordinators to ensure adequate training, capacity building and other support to partners.
- Ensure that methodologies used give good quality results and are adapted to the context.
- Ensure that technical advises and backstopping from the Technical Advisory Group is properly translated into practical actions and standardized approaches
- Make suggestions for improvement of project.

c) Ensure that PReP activities and results are framed and monitored by a comprehensive Monitoring Evaluation Accountability and Learning - MEAL framework.

- Manage and support the PQA of the PMU in ensuring the implementation of a comprehensive and consolidated MEAL system throughout the project.
- Ensure consistent information, documentation and learning flow throughout the partnership.
- Ensure the generation, sharing, and management of sector knowledge based on experience and best practices.
- Ensure consistent collection and analysis of data, adoption of M&E and learning frameworks and innovation and responsiveness.

d) Promote the relevance of PReP research and advocacy with proper communication strategy and visibility.

- Manage and support Communication & Advocacy Coordinator of the PMU in conceptualizing and conducting research in collaboration with the research partner(s).
 - Ensure that research reports and studies are peer reviewed and disseminated in accordance with the communications strategy.
 - Engage with relevant stakeholders in drafting and implementing PReP's advocacy work.
 - Represent PReP in fora and workshops.
 - Promote collaborations and nurture relations with other stakeholders at national, regional and international level.
- e) Lead in collaboration and liaison with other stakeholders**
- Lead the PMU and the whole project team and partners in developing collaboration priorities aimed at increasing the relevance and visibility of PReP with communities, government, donors, research partners, and other implementing agencies.
 - Lead in building project ownership and engagement with government and implementing partners, for example through regular consultation with government and collaborative partners.
 - Provide guidance in initiating and maintaining contact with collaborative partners during the project implementation.
- f) Resource acquisition, synergies and donor engagement**
- Work under the guidance of the Steering Committee to identify funding opportunities, develop and implement a fundraising strategy and fund allocation priorities.
 - Collaborate to the development of new funding opportunities to scale-up and complement the current PReP project.
 - Regular networking and engagement with donor representatives, governments other projects in the area.
- g) Ensure timeliness and quality of internal and external reporting**
- Provide direction to the PMU and partners to produce regular reports to stakeholders including the Steering Committee, donor, communities, governments, partners, and other collaborative agencies.
 - Develop, update and follow-up a comprehensive schedule of internal reports from partners and external reports to donor, governments and stakeholders.
 - Responsible for consolidating the financial and technical reporting to the SC for approval before submission to the donor.
 - Nurture and keep formal and informal relations with the donor to represent the PReP.
 - Propose and initiate requests for amendment to the donor of budgets and plans when required.

Internal & External relationships	
Internal	<ul style="list-style-type: none"> • <u>Steering Committee (Chairman – ACF East Africa Head of Programs)</u>: hierarchical relationship, direct reporting, exchange of information, collaboration on strategic issues, validation of external reports and plans. • <u>Steering Committee (Members of SC – Partners' representatives)</u>: exchange of information and collaboration and follow-up on progresses. • <u>Coordinators members of the PMU</u>: Line management and support. • <u>Field Heads of Base of Partners in the field</u>: exchange of information and collaboration and follow-up on progresses; security and logistic issues. • <u>Technical Advisory Group</u>: translating technical guidance into practical actions.
External	<ul style="list-style-type: none"> • <u>National Governmental Authorities</u>: exchange of information, coordination, advocacy. • <u>Donor and BRACED program focal person</u>: reporting, exchange of information, nurturing of relations. • <u>Fora, external public</u>: promotion of the PReP image, information, nurturing relations. • <u>Other stakeholders (projects, institutions engaged in same area and sector)</u>: exchange of information, promoting synergies and exchanges. • <u>Collaborative partners</u>: coordination, follow-up on progresses.
REPORTING RESPONSIBILITIES	
<ul style="list-style-type: none"> • Reporting to Donor's as per contract requirement • Quarterly reporting to Steering Committee. • Other ad hoc reports 	
POSITION REQUIREMENTS	

QUALIFICATIONS	
➤ Master degree in social sciences, natural resources management, rural development,international development or other social / developmental sciences	
SKILLS & EXPERIENCE	
ESSENTIAL	<ul style="list-style-type: none"> ➤ Seven years of progressive management experience within a multi-cultural setting in a developing country. ➤ Commitment to engage in the position for the whole duration of the project (3 years). ➤ Experience in community-based approaches and partnering with government and other stakeholders will be a distinct advantage. ➤ Three to five years of experience in livelihoods, governance and conflict management, or natural resource management. ➤ Proven experience of management of multi-agency complex partnerships. ➤ Fluency in English (both written and spoken skills). ➤ Experience of managing DFID-funded programs and large large budgets. ➤ Ability and availability to frequently travel across the project areas. ➤ Communication skills, able to illustrate complex concepts to different audiences; Capacity to represent the PReP consortium to differentinterlocutors ranging from local collaborative partners and local institution to high level national and international audience. ➤ Strong negotiation and mediation capacity. ➤ Capacity to manage, monitor and support, multi-function and multi-agency complex organograms using remote management techniques. ➤ Capacity to coordinate multi-stakeholder and complex partnership, promoting synergies and collaborations. ➤ Capacity to promote networking, coordination and collaborations with other stakeholder engaged in the same sector and area. ➤ Detail oriented without losing sight of the big picture. ➤ Strong conceptual skills and the ability to think of Monitoring and Evaluation not just at the project level but also at the strategic and institutional level. ➤ Strong conceptual skills and ability to anticipate risks, design, and implement relevant mitigation and reduction strategies.

How to apply:

Apply with resume and cover letter at <http://actionagainsthunger.theresumator.com/apply/jj7HGK/Project-Director-Of-PReP-Pastoralist-Resilience-Partnership.html> before 10th August 2014