

TOR for Surveyor Vacancy

Job Description for Surveyor

Working under overall leadership and guidance of the of the program manager and supervision of the IUCN ROWA regional Director, the incumbent is expected to perform as Surveyor for the construction of a number of soil erosion prevention measures like Gabions, terraces, turning walls and check dame on the Ziglab Dam Catchment in Irbid governorate. The Main Surveyor will ensure that the construction works are done according to the real coordinates, structural designs and drawings in full compliance with the GIZ and JVA Codes and handed over to the JVA within the stipulated timeframe.

➤ Key Responsibilities:

1. Determine and install boundary coordinates (X, Y, Z) for each intervention also the axis line with stations for each intervention according to drawings.
2. Prepare sheets for excavation coordinates for each intervention separately according to the drawings & site engineer directions.
3. Prepare shop drawings for each intervention.
4. Manage, monitor, supervise and explain the excavation plan for the contractor/CFW's to reach required foundation levels based on the drawings and technical designations.
5. Manage, monitor, supervise and explain the excavation plan for CFW's to reach required backfilling levels based on the drawings and technical designations.
6. Ensure all Gabion basket will be laid on the exact location according to the drawings.
7. Prepare and maintain sketches, maps, reports, and legal descriptions of surveys in order to describe, certify, and assume liability for work performed.
8. Verify the accuracy of survey data, including measurements and calculations conducted at survey sites according to the drawings.
9. Record the results of surveys, including the shape, contour, location, elevation, and dimensions of land or land features.
10. Calculate heights, depths, relative positions, property lines, and other characteristics of terrain.
11. Plan and conduct ground surveys designed to establish baselines, elevations, and other geodetic measurements.
12. Adjust surveying instruments in order to maintain their accuracy.

➤ Reporting:

Prepare surveying report to describe the followings:

1. Excavation and Backfilling Quantities.
2. Coordinates (X, Y, Z) for each intervention includes (boundaries, excavation, backfilling, foundation and Gabion basket).
3. Construction shop drawings for each intervention.
4. Coordinates of the Wadi boundaries.
5. Coordinates of the plot's boundaries for privet property.

➤ **Working Qualifications:**

1. For the individuals, Minimum Diploma in the surveying field.
2. For the companies, an officiated specified certificate in the surveying field.
3. experience in civil construction work related to the preventing soil erosion systems especially Gabion, will be treated as an added advantage.
4. Good English skills.
5. Driver's license.
6. willingness to work in Governorates.

➤ **Work Conditions:**

1. The duration of the assignment will be from July 1st 2019 to November 14th 2019 within four and half calendar months from the commencement date, with maximum of **35 working days**.
2. The working day is started from 7:30 Am until 4:30 Am.
3. The contract includes followings:
 1. The Costs/Expenses of rent any surveying equipment as needed.
 2. The Costs/Expenses of transportation.

➤ **The Amount allocated for this purpose:**

The daily Rate will be between 100 – 120 JOD.

The above job description contains the main duties and responsibilities for this position. However, in a relatively small organization such as IUCN, staff members are expected to show flexibility in their approach to work and be willing to undertake other tasks that are reasonably allocated to them but which are not part of their regular job description. Where any task becomes a regular part of an employee's responsibilities, the job description will be changed in consultation with the employee and the Human Resources Management Group.

for Interested, kindly requested to submit their resumes / applications to the both email addresses below, not later than 7th July 2019:

1. Mohamad.AbuSafi@iucn.org
2. Zeinab.habibeh@iucn.org