The Regional Office for South America of the International Union for Conservation of Nature (IUCN Sur)

NEEDS TO HIRE

Professional Consultancy Services for

“Support and follow-up of Guyana and Suriname’s partners of the AMAZONIA 2.0 Project”

<table>
<thead>
<tr>
<th>Type of contract:</th>
<th>Specialized Technical Consultancy Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>Duration:</td>
<td>8 months</td>
</tr>
<tr>
<td>Availability:</td>
<td>Immediate</td>
</tr>
<tr>
<td>Head of Supervision:</td>
<td>Braulio Buendia</td>
</tr>
<tr>
<td>Supervision:</td>
<td>Regional Coordinator of the Amazonia 2.0 Project</td>
</tr>
</tbody>
</table>

1. BACKGROUND AND RATIONALE

About the IUCN

IUCN, the International Union for Conservation of Nature and Natural Resources, helps the world find pragmatic solutions to our most pressing environment and development challenges.

IUCN’s work focuses on the valuation and conservation of nature, ensuring effective and equitable governance of its use, and deploying nature-based solutions to global climate, food and development challenges. IUCN supports scientific research, manages field projects all over the world, and brings governments, NGOs, the UN and companies together to develop policy, laws and best practice.

IUCN is the world’s oldest and largest environmental organization, with more than 1,200 government and NGO members and around 11,000 expert volunteers in some 160 countries. IUCN’s work is supported by a team of over 1,000 staff members in 45 offices and hundreds of partners in public, NGO and private sectors around the world.

About the Project

The Amazonia 2.0 Project\(^1\) seeks to help reduce deforestation of tropical forests in six countries: Guyana, Suriname, Colombia, Brazil, Ecuador, and Peru. To address these threats, it strengthens the capacities of indigenous and campesino organizations from six territories in the Amazon basin through community forestry oversight and coordinating a social and technological platform to help spread and process data on threats to forests and actions taken to mitigate them. The project seeks the support of a network of partners to promote an agenda of public policy advocacy at the regional level based on the territorial management models it generates.

\(^1\) [https://www.amazoniadospuntocero.com/en/](https://www.amazoniadospuntocero.com/en/)
Amazonia 2.0 aims to strengthen forest governance models in indigenous and campesino territories of the Amazon biome, seeking local capacity building for good governance of territories and forests by consolidating a “community oversight” model developed in South America. It is a collaborative regional initiative financed by the European Union and implemented since 2017 under the coordination of IUCN South America in conjunction with IUCN Brazil, Fundación Natura (Colombia), Fundación EcoCiencia (Ecuador), ECO REDD (Peru), Amazon Conservation Team or ACT (Suriname) and the Amerindian Peoples Association or APA (Guyana).

For project design, the partners capitalized on the rich experience gained in previous projects, including those financed by the European Union, such as supporting the implementation of the EU FLEGT Action Plan in South America: “Catalyzing initiatives to control and verify the origin of timber in trade and support related improvements in forest governance.”

Amazonia 2.0 applies a comprehensive model with interrelated components: 1) Monitoring – strengthening the commitment, capacities and social/technological tools for local monitoring and enhanced governance; 2) Advocacy for national and regional policies on climate change and forests to contribute to local, provincial and national decision-making based on data collected through monitoring; 3) with the two above components, contributing to better territorial management considering the role of local actors and their worldviews, thereby reducing threats to and pressures on the territories; and finally, 4) cumulative efforts to contribute to the conservation and sustainable use of ecosystems in Amazonian landscapes.

The Amazonia 2.0 Project has made considerable progress toward its objectives in four countries (Brazil, Colombia, Ecuador and Peru). It has been developing territorial management models that emphasize the role of indigenous peoples and campesinos in the strategic areas where it intervenes, all linked to a regional platform that enables coordination and a learning community. It prioritizes building territorial monitoring capacities and strengthening forest governance at the local and national levels, linked to national and global initiatives.

For further information, see: https://www.amazoniadospuntocero.com/en/

Progress made in Guyana and Suriname

Two new partners joined the project in February: the Amerindian Peoples Association (APA) in Guyana2 and the Amazon Conservation Team (ACT) in Suriname3. Guyana plans to work with 7 communities: Maicobie, Campbells-town/Mahdia, Moruwa, Karisparu, Chenapou, Monkey Mountain and Kopinang, and Potaro Siparuni of Region 8. In Suriname, work focuses on six indigenous communities of the Sipaliwini district: five of the Trio ethnic group (Curuni, Kwamarasamutu, Sipaliwini, Tepu, and Alalapadu), and one (Wayana) of the Apetina community.

The new partners have already gone through induction and planning and become part of the project work dynamics. However, the contexts of these two countries, including language and late onboarding, require specific, differentiated support from the Regional Coordination of Amazonia 2.0 (through IUCN South America) to ensure that activities are carried out and objectives/outcomes achieved as planned.

In addition, the COVID-19 health emergency has had a heavy impact on development of planned activities in all territories. For the donor, IUCN and its partners, the priority is to protect people’s health and life. Therefore, Amazonia 2.0 (A2.0) partners have adjusted their work plans to reduce and reschedule field activities and do more of the work remotely.

2 https://apaguyana.com/
3 https://www.amazonteam.org/suriname/
In this context, the support person will be expected to work quickly and effectively with the new partners in line with the regional approach of the project, harnessing the significant capabilities and experience of these new partners in each of the countries intervened.

2. CONSULTANCY OBJECTIVES

2.1. General:
To facilitate implementation of the Amazonia 2.0 project in Guyana and Suriname as part of an ongoing process of technical accompaniment by the project’s Regional Coordination by IUCN South America, helping to achieve the expected national outcomes within an expanded regional context.

2.2. Specific:
- To support implementation of the A2.0 project by 2020 in close coordination with the Amazon Conservation Team – ACT (Suriname), Amerindian Peoples Association – APA (Guyana) and the IUCN Regional Coordination team.
- To provide any technical support that the new partners require under the ongoing guidance of the project’s Regional Coordination.
- To facilitate coordination with the rest of the IUCN coordination team to provide financial, administrative and communicational support to the partners.
- To provide support for the new partners to prepare general and technical reports.
- To help with the technical review of the partners’ outputs and ensure their timely delivery to the regional Project Coordination with the expected quality.
- To help communicate and coordinate the progress, working strategies and tools of the project in the member countries of the A2.0 consortium.
- To hold periodic coordination meetings with the APA, ACT and the A2.0 Regional Coordination.
- To help facilitate regional meetings (virtual or physical, depending on how the pandemic and its restrictions evolve) among the A2.0 partners and the national meetings and events organized by the APA and ACT.
- To support systematization of APA and ACT progress and achievements within the context of the project.
- To translate between Spanish and English the various communications, reports and other documents needed to ensure understanding among the project partners and beneficiaries.
- All other support activities required by the IUCN Regional Coordination (e.g., data for technical and financial audits, donor requests, regional project activities, communication needs, etc.).

3. DELIVERABLES

| Output 1: Analysis of actors and description of the intervention scenario in Guyana and Suriname |
Detail: This document contains a multilevel analysis of actors and details of the intervention scenario in the two countries, which should include but not be limited to:

- Review of reports
- Interviews with executives and key staff of the ACT and APA
- Interviews with key actors from Guyana and Suriname.

The output will include a progress report of assistance to and accompaniment of the new partners in:

- Follow-up of technical-operational, administrative and communicational plans of the new partners within the logical framework of the regional project
- Minutes and key decisions of the coordination meetings with the IUCN, APA and ACT
- Recommendations for enhancing the progress of the project
- Support mechanisms to prioritize consultancy and procurement services with new partners
- Technical review of the outputs delivered by the partners
- Key documents and communications translated during the reporting period
- Reports on participation in workshops and events (if these take place)
- Travel reports (if these take place).

Output 2: Report of reviews and recommendations to harness and enhance the experiences and strengths of the ACT and APA within the context of A2.0

Detail: This document reviews the ACT and APA’s strengths and areas requiring improvement in their role as project partners, including proposals and recommendations to strengthen their performance and outcomes. This should include but not be limited to:

- Review of reports and interviews with executives and key staff of the new partners.
- Interviews with key actors of Guyana and Suriname who can share their perceptions of the contributions made by the new partners in those countries.
- Analysis and monitoring of the technical, administrative/financial and communicational plans of the ACT and APA, and their implementation.
- Proposal to enhance the alignment of the new partners’ progress with the project’s regional framework.

The output will include a progress report on assistance to and accompaniment of the new partners in:

- Follow-up of technical-operational, administrative and communicational plans of the new partners within the logical framework of the regional project
- Minutes and key decisions of the coordination meetings with the IUCN, APA and ACT
- Recommendations for enhancing the progress of the project
- Support mechanisms to prioritize consultancy and procurement services with new partners
- Technical review of the partners’ outputs
- Key documents translated during the reporting period
- Reports on participation in workshops and events (if these take place)
- Travel reports (if these take place).
### Output 3: Progress report reviewing the progress made in implementing the overall processes of REDD+ (including the MRV systems), Amazon Indigenous REDD+ (RIA), FLEGT, and others in Guyana and Suriname, and their potential alignment with A2.0

Detail: This document reviews implementation of the overall REDD+ processes (including the MRV systems), FLEGT, RIA, etc. in both countries and their alignment with the project, which should include but not be limited to:

- Document review
- Interviews with the executives and key staff of the new partners
- Interviews with key actors from Guyana and Suriname
- Contributions by both countries to the regional analysis to be developed by the Regional Coordination.

The output will include a progress report of assistance to and accompaniment of the new partners in:

- Follow-up of technical-operational, administrative and communicational plans of the new partners within the logical framework of the regional project
- Minutes and key decisions of the coordination meetings with the IUCN, APA and ACT
- Recommendations for enhancing the progress of the project
- Support mechanisms to prioritize consultancy and procurement services with the new partners
- Technical review of the outputs delivered by partners
- Key documents translated during the reporting period
- Reports on participation in workshops and events (if these take place)
- Travel reports (if these take place).

### Output 4: Final report reviewing progress on implementing the overall processes of REDD+ (including the MRV systems), Amazon Indigenous REDD+ (RIA), FLEGT, and others in Guyana and Suriname and their potential alignment with A2.0

Detail: This final document reviews progress made on the overall processes of REDD+ (including MRV), FLEGT, RIA, etc. in both countries and their alignment with the project, which should include but not be limited to:

- Document Review
- Interviews with the executives and key staff of the new partners
- Interviews with key actors from Guyana and Suriname
- Contributions by both countries to the regional analysis to be developed by the Regional Coordination.

The output will include a progress report of assistance to and accompaniment of the new partners in:

- Follow-up of technical-operational, administrative and communicational plans of the new partners within the logical framework of the regional project
- Minutes and key decisions of the coordination meetings with the IUCN, APA and ACT
- Recommendations for enhancing the progress of the project
- Support mechanisms to prioritize consultancy and procurement services with new partners
- Technical review of the outputs delivered by partners
- Key documents translated during the reporting period
- Reports on participation in workshops and events (if these take place)
- Travel reports (if these take place).

**Output 5: Final report systematizing the experience gained and progress made by ACT and APA with the regional intervention model and contributions from the A2.0 project**

Detail: The final report on the activities of and assistance to APA and ACT, the closure strategy to be implemented, and proposals for sustaining progress made in Guyana and Suriname.

- Consolidating the new partners’ outputs according to their undertakings with IUCN South America.
- Attendance reports and specific contributions to activity planning and implementation by the new partners
- Internal evaluation of progress and significant details of the activities and outputs achieved according to the project’s logical framework in both countries
- Submitting a database with all project progress organized by administrative, technical, communicational, and advocacy topics and by outcomes according to the project’s logical framework
- Proposal for project sustainability beyond 2020 and proper closure of the project.

The output will include a progress report of assistance to and accompaniment of the new partners in:

- Minutes and key decisions of the coordination meetings with the IUCN, APA and ACT
- Support mechanisms to prioritize consultancy and procurement services with new partners
- Technical review of the outputs delivered by partners
- Key documents translated during the reporting period
- Reports on participation in workshops and events (if these take place)
- Travel reports (if these take place)
- Others required by the regional coordination.

4. **OUTPUT AND PAYMENT DELIVERY SCHEDULE**

<table>
<thead>
<tr>
<th>Overall schedule</th>
<th>Outputs</th>
<th>Months</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>1 2 3 4 5 6 7 8</td>
</tr>
<tr>
<td><strong>Output 1:</strong> Analysis of actors and description of the intervention scenario in Guyana and Suriname. Others indicated in the description of item 3.</td>
<td></td>
<td></td>
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<tr>
<td><strong>Output 2:</strong> Report of analyses and recommendations to harness and enhance the experiences and strengths of the ACT and APA within the context of A2.0. Others indicated in the description of item 3.</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Output 3:</strong> Progress report reviewing the progress made in implementing the overall processes of REDD+ (including the MRV systems), Amazon Indigenous REDD+ (RIA), FLEGT, and others in Guyana and Suriname, and their potential alignment with A2.0. Others indicated in the description of item 3.</td>
<td></td>
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<tr>
<td><strong>Output 4:</strong> Final report reviewing progress on implementing the overall processes of REDD+ (including the MRV systems), Amazon Indigenous REDD+ (RIA), FLEGT, and others in Guyana and Suriname and their potential alignment with A2.0. Others indicated in the description of item 3.</td>
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Output 5: Final report systematizing the experience gained and progress made by the ACT and APA with the regional intervention model and contributions from the A2.0 project. Others indicated in the description of item 3.

Output and payment delivery schedule

<table>
<thead>
<tr>
<th>Outputs</th>
<th>Delivery date</th>
<th>Payment percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Output 1: Review of actors and description of the intervention scenario in Guyana and Suriname. Others indicated in the description of item 3.</td>
<td>30 days after contract signing</td>
<td>10%</td>
</tr>
<tr>
<td>Output 2: Report of analyses and recommendations to harness and enhance the experiences and strengths of the ACT and APA within the context of A2.0. Others indicated in the description of item 3.</td>
<td>60 days after contract signing</td>
<td>20%</td>
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<tr>
<td>Output 3: Progress report reviewing the progress made in implementing the overall processes of REDD+ (including the MRV systems), Amazon Indigenous REDD+ (RIA), FLEGT, and others in Guyana and Suriname, and their potential alignment with A2.0. Others indicated in the description of item 3.</td>
<td>110 days after contract signing</td>
<td>20%</td>
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<tr>
<td>Output 4: Final report reviewing progress on implementing the overall processes of REDD+ (including the MRV systems), Amazon Indigenous REDD+ (RIA), FLEGT, and others in Guyana and Suriname and their potential alignment with A2.0. Others indicated in the description of item 3.</td>
<td>170 days after contract signing</td>
<td>25%</td>
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<tr>
<td>Output 5: Final report systematizing the experience gained and progress made by the ACT and APA with the regional intervention model and contributions from the A2.0 project. Others indicated in the description of item 3.</td>
<td>220 days after contract signing</td>
<td>25%</td>
</tr>
</tbody>
</table>

- All outputs will be paid for once delivered to the complete satisfaction of the IUCN.
- Disbursements to be made according to the availability of funds by the donor.

5. CONTENTS OF THE CONSULTANT’S PROPOSAL

- A cover letter including the applicant’s specific technical competencies in the consulting field
- Curriculum vitae
- Technical proposal including a tentative schedule of activities and outputs (adjusted to the proposed term of the consultancy)
- Economic proposal

6. TECHNICAL PROFILE

- Professional in the natural sciences (e.g., ecologist, biologist) or social sciences (e.g., sociologist), with at least a master’s degree
- At least 8 years of experience planning, implementing and monitoring of projects for natural resource management and sustainable development
• At least 5 years of experience with operational management (technical and interface with administrative/financial) for projects on forest and/or natural resource management and forest governance with Amazon communities
• Preferably work experience in Guyana and Suriname with forest governance and territorial management, with an understanding of institutional actors and public policies
• Knowledge and experience designing and implementing performance and impact monitoring systems for different scale projects (local, national, regional), including donor reports
• Experience assembling, updating and managing technical databases, disseminating and monitoring projects to facilitate decision-making, recording project progress, and others
• Bilingual: Spanish-English (spoken and written)
• Experience and ability in designing and preparing educational materials and summaries
• Excellent writing, summarizing and reflective/analytical skills

Skills
• Demonstrated ability with interpersonal relationships and ability to work with networks in multicultural contexts
• Excellent organizational ability to head strategic and technical aspects related to administrative and financial issues
• Proactivity to work with teams and to anticipate solutions to various challenges
• Ability to propose solutions and handle complex situations
• Desirable: knowledge of EU rules and procedures

Note: It is desirable for the consultant to reside in Guyana or Suriname, or else to be available to travel once restrictions due to the pandemic are lifted.

7. DEADLINE AND COORDINATION

The term for this Consultancy will be 8 months.

Modus Operandi (with the unit/project): The consultant will work under the coordination and supervision of the Regional Project Coordinator (immediate supervisor) and his regional team, and with the administrative/financial area of IUCN South America. The Regional Coordination team will facilitate access to all requested information and communication with national partners for the consultant to generate the expected outputs.

8. OTHER EXPENSES

The budget for the consulting services does not include any expenses that are additional to his/her professional fees.

The consultant must pay all taxes in effect in his/her country of residence, have up-to-date health and life insurance, and pay any bank commissions on transfers.

Any work expenses (travel, per diems, etc.) required to produce the outcomes of the consultancy will be covered with funds that are additional to the fees paid by IUCN South America.
9. EVALUATION CRITERIA

Proposals will be evaluated using the following criteria:

- Technical Proposal, including activities, methodology and schedule: 50%
- Experience, technical profile and references on previous consultancies in similar environments: 30%
- Economic Proposal, including all expenses involved in carrying out the work: 20%

10. SUBMITTING THE PROPOSAL

Proposals must be sent to estefania.acosta@iucn.org with “Follow-up of new A2.0 partners” in the subject line, no later than May 11, 2020.

For questions to clarify these terms of reference, please contact estefania.acosta@iucn.org

11. CONTRACTING REQUIREMENTS IF SELECTED

If your bid is selected as the winner, please note that there is a list of requirements/documents to be submitted as part of the process. Failure or refusal to comply with any of them shall disqualify you to sign a contractual commitment with the IUCN, which reserves the right to continue the process with another candidate. Below is a detail of these requirements:

- Copy of identity document or passport, as appropriate.
- Single Taxpayer Registry (RUC - Registro Único de Contribuyente) or its equivalent in your country of origin (current tax registry)
- Certificate of active bank account. In the case of contracts outside Ecuador, candidates must be sure to include the codes for payment via international transfers.
- A life insurance policy in effect for the contract duration. If candidates already have policies that cover the contract period, they can submit them to meet this requirement. The IUCN does not establish a minimum amount for the policy, which is freely chosen by the owner of the policy.
- Certificate of compliance with tax obligations – SRI for Ecuador or its equivalent in your country of origin.
- Certificate of compliance with employer obligations (IESS for Ecuador or its equivalent in your country of origin).
- Apostilled fiscal residence certificate (applies to contracts outside of Ecuador).