TRAFFIC Terms of Reference

TITLE: Technical Consultant – NORAD Project

LOCATION: Brazzaville, Republic of the Congo

REPORTS TO: Senior Programme Officer – Forest Governance and Trade

TRAFFIC GRADE: Consultant

PRESENT INCUMBENT: None

ORGANISATIONAL BACKGROUND
TRAFFIC is the leading non-governmental organization working globally on trade in wild animals and plants in the context of both biodiversity conservation and sustainable development.

TRAFFIC International is a charity and limited company registered in the UK. TRAFFIC’s head office, based in Cambridge UK, provides worldwide leadership, coordination, cross-regional and corporate functions. TRAFFIC’s local engagement is managed through programme offices operating under the auspices of the UK charity, with staff based in a hub office and at other strategic locations where necessary. Programme offices operate within a geographic area of responsibility focused on one or multiple countries where TRAFFIC aims to help deliver priority programme outcomes.

PROJECT BACKGROUND (Delete if not relevant)
Since December 2020, TRAFFIC has been successfully granted funding from the Norwegian Agency for Development Cooperation (NORAD) to implement a five-year project entitled: “Leveraging legality along China’s timber supply to reduce deforestation”. Countries of the Project include Cameroon, China, the Republic of the Congo, and Vietnam to leverage China’s and Vietnam’s significant market role in the timber supply chain from source countries in the Congo Basin to reduce unsustainable forestry operations and illegal timber trade. TRAFFIC work in the target countries will include forest governance, legality and timber trade, private sector engagement, and training for forest industry members and enforcement agencies. Cross-cutting issues linked to behaviour change, analysing data and information on illegality, and financial crime will also be addressed.

The Consultant – NORAD Project in the Republic of the Congo will lead the running of the Project activities in the Country under the line management of the Senior Programme Officer – Forest Governance and Trade and the general supervision of the TRAFFIC Programme Office Director in Central Africa, focusing on the agreed annual Workplan activities and deliverables.

CHARACTERISTIC DUTIES
- Responsible for the overall technical and financial implementation of the NORAD activities in the Republic of the Congo.
- Responsible for ensuring the timely and effective implementation of NORAD Project activities in the Republic of the Congo specifically but also contributing to Central Africa work in general (ReTTA, etc.) while ensuring synergies with other regions/countries in East Africa, China, Vietnam and globally to capture impact and learning that arise from these activities.
- Lead on the development and data provision in the Republic of the Congo.
- Conduct analyses of data on timber use and trade in the Republic of the Congo, including supporting the development of innovative techniques for data collection, analysis and presentation.
- Responsible for developing and strengthening relationships with key stakeholders in the Republic of Congo, including the Ministry of Forestry Economy; Congo Customs; Congolese members of RIFFEAC; Local Community organisations’ members of ReCTRAD; National...
Financial Investigative Unit; and any other relevant partners as necessary and beneficial to project implementation and impact.

- In synergy with other projects across the TRAFFIC network, develop opportunities for timber tracking, anti-corruption, financial crimes and Social Behaviour Change messaging to different actors in the supply chain.
- Lead the development and implementation of TRAFFIC’s law enforcement support activities in the Republic of the Congo.
- Support fundraising efforts of the regional office, especially those that involve the Republic of the Congo.

SPECIFIC DUTIES

Implementation of the NORAD Project:

- Responsible for ensuring NORAD Project work plan activities are successfully implemented and results secured. That delivery is effectively coordinated with the Project Leader and project counterparts in Africa/Asia and others across the TRAFFIC network.
- Organising and supporting the delivery of activities and interventions in the Republic of the Congo.
- Helping to establish and maintain relationships and support dialogue amongst key targeted stakeholders and collaborators in the Republic of the Congo, including both private and public sectors, and with particular attention to engaging local communities for the supply of legal timber as well as RIFFEAC’s members for capacity building reinforcement;
- Helping to manage relationships with relevant NORAD missions and to ensure the Project integrates productively with other NORAD-funded initiatives and programmes operating both within and between Central Africa and Asia.
- Supporting a rigorous evaluation process for activities and interventions delivered throughout the Project in particular; capturing and communicating the findings from this to amplify the project impact where feasible and appropriate.
- Supporting project management processes, including maintaining appropriate records and preparing financial and technical reporting information as required.
- Supporting the Project Leader in ensuring this high-profile project delivers a lasting impact.
- Assess Congolese government actions and practical steps towards satisfying commitments to various international and regional frameworks, declarations and initiatives such as FLEGT-VPA, COMIFAC’s Convergence Plan 2015-2025, Congo Forest Basin Partnership (CBFP), and AFRICA-TWIX.
- Establish where there are needs and opportunities for Asian counterparts to assist African countries in curbing illegal timber trade.
- Support the overall set of activities related to exchange visits between Central African countries and Asia (China, Vietnam).
- Develop activities to inform and increase understanding amongst government, inter-government, private sector and civil society representatives around illegal timber trade, good governance and corruption.
- Provide technical assistance, data analysis, scientific information and research support to the NORAD Project on illegal timber trade and related financial crimes in the Republic of the Congo Central, including formulation of recommendations for TRAFFIC, WWF and IUCN.
- Prepare policy briefing papers to help address illegal timber trade issues relevant to trans-continental trade between Central Africa and Asia (Vietnam, China) in line with the findings arising from the delivery of the NORAD Project.
- Provide thoughtful input into the production of quarterly/annual reports and work plans and other documents,
Research and analysis of timber trade for relevant policy fora, including CITES and CBD

- Undertake specific project work relating to research and data analysis when required.
- Under direction from the Senior Programme Officer – Forest Governance and Trade:
  - Support the preparation of relevant aspects of TRAFFIC’s input to meetings of the CITES Scientific Committees and CoP through the preparation of materials and research from the Republic of the Congo.

TRAFFIC’s Information Systems Management

- Overall responsibility for information management of the Project in the Republic of the Congo;
- Carries out data input and regular analysis in the Republic of the Congo for internal purposes and provides relevant external fora/organisations/institutes.
- Provide support to fundraising efforts that complement the delivery of TRAFFIC’s Projects in the Republic of the Congo (NORAD, ReTTA, etc.).
- Support research and development of innovative technologies for data collection, analysis and presentation in general.

REQUIREMENTS / EXPECTATIONS OF THE ROLE

- Be of Congolese nationality (Brazzaville).
- A university degree in a relevant discipline (e.g., forestry, biology, environment or any other relevant field).
- At least 5 years experience in forest governance, timber trade and sustainable development issues, preferably with an international Non-Governmental Organisation (NGO) or Inter-Governmental Organization (IGO).
- Strong working knowledge of political and policymaking processes within Central Africa.
- National and or regional/international policy advocacy experience, including high-level political negotiations, preferably within a Central Africa context.
- Relevant and proven experience in project cycle management, i.e. coordinating larger projects, incl. overseeing consultants and managing project budgets and reporting.
- Experience in implementing EU-funded projects a strong advantage.
- Strong research and analytical skills and an ability to articulate complex issues clearly.
- Strong networking skills and communication skills, and ability to work in different cultural contexts.
- Fluency in spoken and written French, with skills in spoken and written English an advantage.
- A willingness and ability to travel widely and frequently and to work under pressure.
- Familiarity with standard word processing, spreadsheet, presentation and database software, and with electronic communication technology.

SUPERVISION

- TRAFFIC service providers in the Republic of the Congo as directed.

MODE OF APPLICATION:
Send your Curriculum Vitae (CV), Motivation letter, Portfolio (if applicable) and References via email: Patrice.Kamkuimo@traffic.org with a subject line: Application for Technical Consultant – NORAD Project. Deadline: 20th July 2024.