



VACANCY

Project Coordinator, Resilience Framework to support Climate Change Adaptation in the Mt. Elgon Region of Lake Victoria Basin Project

Position: Project Coordinator

Location: Mbale, Uganda

IUCN, International Union for Conservation of Nature, helps the world find pragmatic solutions to our most pressing environment and development challenges. IUCN works on biodiversity, climate change, energy, human livelihoods and greening the world economy by supporting scientific research, managing field projects all over the world, and bringing governments, NGOs, the UN and companies together to develop policy, laws and best practice. IUCN is the world's oldest and largest global environmental organization, with more than 1,200 government and NGO members and almost 11,000 volunteer experts in some 160 countries. IUCN's work is supported by over 1,000 staff in 45 offices and hundreds of partners in public, NGO and private sectors around the world

The IUCN Eastern and Southern Africa Regional Office (ESARO) based in Nairobi under an Agreement between IUCN and the Government of Kenya have thematic programmes (and Water and Wetlands is one of them) with projects spreading across twenty one countries in the Horn of Africa, Eastern Africa, Southern Africa and the Western Indian Ocean. One of the projects that IUCN is planning to implement (within its Water and Wetlands Programme) is a Resilience Framework to support Climate Change and Adaptation in the Mt Elgon Region of the Lake Victoria Basin. The Project will be implemented in collaboration with African Collaborative Centre for Earth System Science (ACCESS) and is funded by USAID. Its goal is to enhance coordination and adaptation action between stakeholders, using informed timely, accurate and comprehensive information to promote societal and ecological resilience to adverse climate impacts within the Mt Elgon Region, Lake Victoria Basin. The following are the specific project objectives: Improving scientific knowledge of Climate Change in Mt Elgon as water tower for Lake Victoria Basin; Demonstration of increased social and ecological resilience in hotspots of climate variability using adaption strategies including ecosystem based adaptation actions; Integrating evidence from adaptation approaches into policies across sectors; and Enhancing learning on climate change adaptation strategies at local and regional levels.

Terms of Reference:

The Project Coordinator will provide technical, managerial and administrative support to the Project. Specifically the Project Coordinator will do the following:-

1. Project implementation and management

- a) Coordinate the delivery on the Project outputs and outcomes in an efficient and effective manner in accordant with the project document ensuring performance monitoring and efficiency, effectiveness and quality outputs.
- b) Coordinate and ensure project Partners deliver on project outputs and outcomes in an efficient and effective manner in accordance with the project agreement
- c) Manage the communications between the Partners, Donors and support information sharing, and collaboration.
- d) Coordinate communication and learning to ensure good practice case studies to identified targets through appropriate means: briefs, seminars, videos, face to face meetings, website postings etc; Based on the development of good practice examples and principles, generate key policy messages related to climate change adaptation for national and regional level stakeholders to feed into Local National and Regional policy processes
- e) Provide technical, financial, managerial and administrative and facilitation to project activities and ensure quality outputs that meet the satisfaction of project partners;
- f) In consultation with the Uganda Head of Office, Regional Water and Wetlands Technical Coordinator, Programme Officer, other relevant IUCN Officers and collaborating partners, develop and implement tools, systems and procedures for effective planning, monitoring, evaluation and reporting of project activities;

2. Personnel Management

Supervise the field Project Administrator and Driver attached to the project

3. Assist in managing IUCN's relationship with key project partners

- a. Assist in overseeing and developing the relationship between IUCN and Local National and Regional partners.
- b. Assist in overseeing and developing relationships with key regional policy bodies such as Lake Victoria Basin Commission and East Africa Community.

4. Representation

With prior approval from Uganda Head of Office and Regional Technical Coordinator Water and Wetlands represents IUCN at Donor, LVBC and other internal and external meetings of the project as well as relevant local, district, national and regional level meetings.

5. Support to the Water and Wetlands Portfolio

Support the IUCN ESARP office to develop the proposals and project concepts for Water and wetlands or Climate Change projects in the Region.

6. Other duties

Carry out any other relevant tasks as required by, and mutually agreed with, Uganda Head of Office and Regional Technical Coordinator Water and Wetlands.

7. Annual Work plan (performance agreement)

To operationalize the above mentioned duties under job description, in consultation with Head Uganda Country Office and the Regional Water and Wetlands Coordinator, develop and implement an annual work plan (performance agreement) as well as carry out the appraisal as per the IUCN requirement.

Competencies

- A minimum of a Masters' Degree in natural resources management, climate change or related sciences;
- Excellent understanding and experience with Integrated Water Resources Management (IWRM) and/or Catchment Based Water Resource Management Approach;
- At least 7 years work experience (5 of which must be at a senior level of technical support) in planning and implementing project activities in water and wetlands, climate change and/or, natural resources management;
- Experience in monitoring, evaluation of projects and managing relationships with partners including the government;
- Experience in preparing knowledge or information, education and communication (IEC) products from projects;
- Experience in resource mobilization and/or fundraising;
- Good verbal and written communication skills in English.

Personal attributes

1. Strong inter personal skills, cultural sensitivity, and a very good communicator
2. Innovative and dynamic, with ability to take initiative and provide creative solutions to project management problems
3. A proactive and self-motivated individual with good interpersonal skills, demonstrated ability to work in a team and capacity to pay attention to detail.
4. Excellent analytical skills and ability to work with little supervision and function in a multicultural and multidisciplinary environment.

IUCN staff are required to conduct themselves at all times in a manner that is compatible with their responsibilities and in accordance with the standards of conduct expected by IUCN as set out in the IUCN Staff Rules.

Applicants are asked to submit their CV and a supporting letter of motivation and provide the names and contact details (including e-mail addresses) of three referees. The letter must be submitted on or before **3rd August, 2012** to: earohr@iucn.org

IUCN is an equal opportunities employer and welcomes applications from qualified men and women.

ONLY SHORTLISTED CANDIDATES WILL BE CONTACTED